

PT Course Provider Number: \_\_\_\_\_

Number of certs ordered: \_\_\_\_\_

Fee paid: \_\_\_\_\_

Prepared by: \_\_\_\_\_

Certificate numbers: \_\_\_\_\_

Date paid: \_\_\_\_\_

Pick-Up or E-mail date/time: \_\_\_\_\_

to \_\_\_\_\_

Initialed: \_\_\_\_\_

**DE-964 – TDLR Parent Taught Driver Education Certificate Order Form**

Parent Taught Course Name: \_\_\_\_\_ CP# \_\_\_\_\_

Certificates: \_\_\_\_\_ X \$1.00 each

Original Signature of Parent Taught Course Owner \_\_\_\_\_

Printed Name \_\_\_\_\_

Date \_\_\_\_\_

Check one box and enter the applicable address:

☐ **HARD COPIES** (3-part paper completion certificates ready to issue)Delivery Address: \_\_\_\_\_  
\_\_\_\_\_

Overnight Delivery of hard copies is not available. Out-of-state shipments are not available.

**WALK-IN or PICK-UP** service from 920 Colorado St., Austin, Texas 78701 will require **72 hours to process.**  
Call (512) 463-6599 for details.☐ **NUMBERS\*** (Identifying numbers for completion certificates printed and issued by the PT course provider)

\* A certificate proof must be submitted and approved by the Texas Department of Licensing and Regulation before certificate numbers will be sold.

E-mail Address: \_\_\_\_\_

**CREDIT CARD ORDERS**

1. Go to [www.tdlr.texas.gov/DESCerts](http://www.tdlr.texas.gov/DESCerts) and place your order.
2. Fax this completed and **signed** order form to (512) 475-2871.

**MAIL-IN ORDERS**

Certificates: \_\_\_\_\_ X \$1.00 each

Total enclosed \$ \_\_\_\_\_

Make check or money order payable to **TDLR**. Cash is NOT accepted. Mail payment and this original completed and signed order form to:

Texas Department of Licensing and Regulation  
P O BOX 12157  
Austin Texas 78711

Orders will be processed only when fees and this signed order form have been received by TDLR office. **No exceptions.**